

Ingraham

WHO HAS THE RESPONSIBILITY

M Manager, D Directors, E Employees, U Stockholders

- _____ 1. Salary increases for employees
- _____ 2. The firms's credit program
- _____ 3. To build a new building
- _____ 4. To buy land
- _____ 5. Prepare the firm's annual budget
- _____ 6. To merge or acquire another firm
- _____ 7. Where to borrow money
- _____ 8. To start a TV advertising program
- _____ 9. To change the company's name
- _____ 10. To give directors indemnification
- _____ 11. To hire a PR man
- _____ 12. To pay the service club dues of the manager and assistant manager
- _____ 13. To purchase a new truck
- _____ 14. To set remuneration of directors
- _____ 15. To increase the manager's salary
- _____ 16. To approve director's expense accounts
- _____ 17. To fire the office manager
- _____ 18. To hold an annual meeting each year
- _____ 19. Set prices for products
- _____ 20. Write the credit policy for the firm
- _____ 21. Write the vacation policy for employees